

# Mountain Home Career Academies Parental Involvement Plan 2013-2014 School Year

## I. Program Components

Mountain Home Career Academies believes that parents, alumni, and community members must work as knowledgeable partners in order to provide the very best education possible for each child. Mountain Home Career Academies' Parent Involvement Plan will include, but not be limited to, the following components of a successful parental involvement program:

### A. Parent Involvement

Mountain Home Career Academies will provide the following opportunities to involve parents:

#### 1. Development of a Parent Involvement Plan

- a. The Parental Involvement Plan was developed jointly by parents and staff of the Mountain Home Career Academies, worded in understandable language, and prepared for distribution by parents and staff.
- b. The plan will be disseminated to all district patrons
- c. The Parental Involvement Plan will be published on the school web page
- d. The plan will be reviewed and updated periodically to ensure it meets current needs
- d. Active PIE (Parents Involved in Education) organization

#### 2. Volunteer Plan

- a. An invitation will be extended to parents at the beginning of each semester to become a PIE Volunteer
- b. Parents will be surveyed regarding their abilities and interests as volunteers
- c. The parent facilitator will conduct needs assessment at the building level to ascertain degree of needs
- d. A list of needs will be compiled and distributed to parent volunteers
- e. All volunteers must attend an orientation session in order to volunteer
- f. This training will provide for the incorporation of developmentally appropriate learning activities at the school and at home
- g. A packet will be available to teachers, informing them of the interests and availability of the volunteers

#### 3. School-Parent Compact

Mountain Home Career Academies jointly developed with parents a school-parent compact that outlines how:

- a. Parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.
- b. The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the state's academic achievement standards.
- c. Each parent will be responsible for supporting their children's learning; and participating, as appropriate, in decisions relating to the education of their children and positive extracurricular time.

The compact also addresses the importance of communication between teachers and parents on an on-going basis through, at a minimum:

- a. Reasonable access to staff, opportunities to volunteer and participate in their child's class
- b. Parent-teacher conferences twice yearly, during which the compact will be discussed as it relates to the individual child's achievement
- c. Parents will be involved in an organized, ongoing, and timely way in the planning, review, and improvement of: title I programs, parent Involvement Policy, and ACSIP

#### 4. Activities and Events

(Annual Meeting) Open House – August 15, 2013

All parents invited and encouraged to attend

Inform parents of:

1. school's participation in Title I
2. requirements of the program
3. parent's right to be involved
4. timely information about Title I programs
5. description and explanation of the curriculum in use at the school
6. forms of academic assessment used to measure student progress
7. proficiency levels students are expected to meet.
8. how to monitor their child's progress

Newsletters

Email utilized for parent communication

Parent/Teacher Conferences

October 17 – 2 p.m. – 8 p.m.

Parent Involvement Meetings

1. The school will offer a flexible number of meetings, such as in the morning or in the evening.
2. The school may use parent involvement funds to provide transportation, child care, or home visits, as the services relate to parent involvement.
3. Parents will be involved in an organized, ongoing, and timely way in the planning, review and improvement of: Title I programs, parent Involvement policy, and ACSIP
4. Training and materials will be provided to help parents work with their child at home

As requested by parents – opportunities for regular meetings to:

1. Allow parents to participate, as appropriate, in decisions relating to the education of their children
  2. Review school wide plan and submit comments about the plan
- School-wide Tutoring

Annual Report to the Public

Overview of curriculum, student learning and assessment, educational expectations and the opportunities of parent involvement

Positive Communication with Parents (notes, phone calls, etc.)

Report Cards

Progress Reports

Informational Kit/Brochure (including parent survey and school calendar)

Awards Assemblies

#### 5. Resource Materials

- Parent Center (parenting books, handouts, learning activities for home use)
- Elementary Library (parenting books)
- Registration packet/brochure
- Student Handbooks
- School Website
  - Email address of school staff
  - Grade level curriculum
  - Mountain Home Career Academies Page
  - Newsletter
  - District Data
  - Link to Department of Education
  - School Calendar
  - Parent Involvement Plan
  - Lunch Menus

6. Recognition of Parents  
Volunteer Recognition Day

II. Information – Parents will be provided with the following information:

- A. A school telephone number and faculty e-mail addresses
- B. School and faculty web-page addresses
- C. Web page photo gallery of recent events
- D. Description of school's Parental Involvement Program
- E. List of ways parents may be involved at school
- F. Dates of the two parent /teacher conferences to be held each year
- G. Notification of other activities as scheduled

III. Parent Center

Location: Building - Counselors' Office  
Time: 7:30 a.m. – 4:00 p.m.

IV. School Policies

Mountain Home Career Academies encourages parental involvement and participation

- A. The policy regarding Checkout and pick-up procedures of children will be located in the school office
- B. Procedures for classroom visitation during school events will be located in the school office
- C. The process for resolving parental concerns is included in the handbook
- D. Student Handbook

V. Parent Facilitator at Mountain Home Career Academies:

Brigitte Shipman  
Mountain Home Career Academies  
(870) 425 - 1215

